**NSC BOOKINGS CANCELLATION POLICY**

Payment in full is required at the time of booking for any arrangement with **NSC**, its officers, staff or instructors requiring a booking fee. The necessity for such an immediate payment may be adjusted by a club officer responsible for organising a booking where he or she deems it suitable.

**Full Booking Cancellation by NSC**:

**NSC** is committed to ensuring that you are always safe. While every attempt will be made to ensure a booking runs **NSC** reserves the right to cancel a Booking at any time where it believes such a that cancellation is necessary for safety reasons such as factors which may include unsuitable conditions, insufficient numbers, equipment failure or any other unavoidable reasons due to outside influences beyond **NSC** control, e.g. Governmental regulations, damage to club premises/equipment etc. The full course fee, including any deposit will be refunded. **NSC** will not be liable under any circumstances for any cost or loss incurred as a result of its failure to conduct a particular booking.

**Part Booking Cancellation by NSC**:

Should **NSC** cancel a partof a booking due to adverse weather, equipment failure or otherwise, as outlined above the booking will be transferred to another day, as availability allows, suitable for both parties. If it is apparent that it is impossible for **NSC** to reschedule either a full refund or a refund equitable to the degree of Booking completed by the Club; E.g. five days boat hire paid for but only four days completed due to circumstances for which the club may be deemed liable, will be made.

**Booking Cancellation by Booking Party**:

If the booking party cancels a Booking agreement less than 4 weeks prior to its start date, any refund of fees paid will be solely at the discretion of **NSC** after due consideration of the reasons for cancellation, and be liable to the deduction of any costs incurred by **NSC** in making arrangements for the said booking. Otherwise bookings cancelled with at least 4 weeks’ notice will be refunded in full together with any deposits if applicable.

**Reselling of Cancelled Booking by NSC**:

If **NSC** manages to resell a cancelled booking before it is due to commence a full refund as specified above will be made to the previous booking party.

Refunds for bookings cancelled less than 4 week by a booking party will be processed after reselling the place or the start of the course, whichever comes first. Else refunds will be processed as quickly as conveniently possible by **NSC**

**CONSENT**: In submitting an application for a booking the booking party confirms they have read and accept these booking terms and conditions.